

**Ancillary Unit Annual Review**  
**Reporting Period: 7/21-6/30/22**

Deadline for submission to Reporting Administrator: October 30

**This report is required by FAM 105.4 – POLICY GUIDELINES FOR THE FORMATION  
AND REVIEW OF CSUSB ANCILLARY UNITS**

**Basic Information**

Ancillary Unit's name	Institute for Child Development and Family Relations
Director(s)	Mark D. Agars
Administrator to whom the unit reports ("Reporting Administrator")	Christina Hassija, Dean College of Social and Behavior
Purpose and goals of the Ancillary Unit (from the original proposal or updated operating documents)	The ICDFR promotes the optimal development and well-being of children and families in our geographic region through the education and training of future professionals, research, and the direct delivery of services.

**Advisory Board**

Please list your current Advisory Board, their positions outside the Advisory Board, and their roles on the Advisory Board (if applicable)	<p>Laura Kamptner, Ph.D. Child Development</p> <p>Amanda Wilcox-Herzog, Ph.D. Child Development</p> <p>Cynthia Crawford, Ph.D. Psychology</p> <p>Eugene Wong, Ph.D. Child Development</p>
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### Ancillary Unit Activity

Please summarize the top three (3) accomplishments of your Ancillary Unit (AU) during this reporting period. This should highlight the substantive activities that support and advance the purpose/goals of the AU, and the relationship between the activities and the purpose/goals.

Please highlight the most significant activities of the AU that engage the community or other entities on campus, if any.

Substantive Activities undertaken by the AU during reporting period

Activity (please describe)	Funds spent	Goal advanced (and extent)
<p>External Grant Related Activities:</p> <p>The ICDFR worked to maintain and extend external grant funding to promote the optimal development and well-being of children and</p>	0	<p>The ICDFR worked to maintain and extend external grant funding to promote the optimal development and well-being of children and families in the region and on campus.</p>
<p>Ongoing Social Media activities: The ICDFR provided information surrounding child development and family relations via different social media activities including webinars, posts (various sites), and podcasts.</p>	3042	<p>Campus &amp; Community Engagement</p>
<p>Community and Campus Events and Activities:</p> <p>The ICDFR conducted several campus and community events and activities to promote our goals including:</p> <p>Guest speaker Victor Villaseñor</p>	0	<p>Campus &amp; Community Engagement</p>

**Describe planned activities for the current academic year and how each of them will advance the purpose/goals of the AU.**

Planned Activity	Connection to Purpose
<p>External Grant and Contracts:</p> <p>Continuing contract: QSSB First 5 Contract – SBC \$461,385 (total contract \$1,384,155 for three years)</p> <p>Continuing contract: QSSB – SBCSS Contract \$186,787</p>	<p>Grant development is an ongoing goal for the staff and faculty of the ICDFR. Working with external partners such as: First 5 San Bernardino, San Bernardino Superintendent of Schools, Making Hope Happen Foundation, San Bernardino County Sheriff’s Department, U.S. Department of Education, and Quality</p>
<p>Internal Funding Awards:</p> <p>Community Engagement Funds: ASIST Program</p>	<p>Internal funding sources such as the SEED grant and the IRA funds will allow the ICDFR to provide more opportunities for students to work on projects in the community and on campus. The ICDFR will provide more than 20 Instructional Student Assistants positions during the</p>
<p>Community and Campus Engagement based:</p> <p>Social media – daily/weekly postings</p>	<p>ICDFR will offer numerous on-line events for the campus and the community. These events will include webinars on various child and family related topics, guest speakers, and new for this year a Work-Family-Life podcast. All activities will be focused on providing the campus</p>
<p>Community and Campus Engagement</p>	<p>Through projects such as the Student Parent Resource Center the ICDFR will engage student and community members by providing needed resources and information.</p>

Complete the Annual Use of Funds form

	Year 1		Year 2		Year 3	
	Internal	External	Internal	External	Internal	External
Salaries	\$ 1542.00	\$ 153060	\$	\$	\$	\$
Assigned Time	\$ 30500	\$ 77962.00	\$	\$	\$	\$
Travel	\$ 2000	\$ 21000	\$	\$	\$	\$
Supplies	\$ 6881.70	\$ 27527.00	\$	\$	\$	\$
Contractual	\$ 0	\$ 0	\$	\$	\$	\$
Other*	\$ 6000	\$ 929686.00	\$	\$	\$	\$
<b>TOTAL</b>	\$ 83523.70	\$ 261217.00	\$	\$	\$	\$

\*Other can include items such as: *External Contracts, Grants, Sponsorships, Marketing and Outreach, Communications, Data Processing, Facilitates Operation, Printing, Postage*

**Certification**

Mark D. Agars

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**Director Name**

\_\_\_\_\_

**Co-Director Name**

\_\_\_\_\_

**Co-Director Name**

*Mark D. Agars*

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**Director Signature**

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**Co-Director Signature**

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**Co-Director Signature**

<b>Unit Reporting Person recommendation</b>	
Name and title: Christina Hassija, Interim Dean CSBS	
Recommendation:	Active
<p>Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary.</p> <p>The ICDFR is an impactful center which provides valuable and much needed services to CSUSB students and families and the surrounding San Bernardino community. The Center also provides considerable opportunities for students via internships and research activities. I appreciate the work of the center directors, and associated faculty, and commend them on their recent grant activities, community partnerships, and new programs. This Center should remain active.</p>	
 _____ <b>Unit Reporting Person Signature</b>	Oct 27, 2022 _____ <b>Date</b>